



TMS SERVICE AWARD

Description - The Masonry Society's Service Award is presented annually to an individual who has volunteered in special, and typically unseen, ways to assist the Society. The intent of the award is to recognize those who continually assist the Society, but who are not normally recognized for their efforts. The Award is officially selected by the Awards Committee based on recommendations from TMS members and the Executive Director within the requirements listed below.

Criteria - Nominations and evaluation of those nominations shall be based on the following non-inclusive considerations:

- for those individuals who provide distinguished volunteer services to advance the mission and goals of the Society
- for those individuals who render services unseen by others
- for activities that have not been formally recognized by the Society through other awards or recognitions
- for those individuals who provide service that is not associated with a prominent position within the Society
- for those individuals who are members or non-members of TMS

Procedural Requirements

1. **Nominations** - By June 30th of each year, TMS members may forward to the Executive Director names of those that should be considered for this award. Nominations shall be accompanied by a completed Nomination Form. Nominees may be either TMS or non-TMS members who have contributed to the success of the Society in special, but typically unseen, or unrecognized, ways.
2. **Submission to Awards Committee** - By July 15th, the Executive Director shall forward all such recommendations along with any additional recommendations from staff to the Awards Committee for consideration.
3. **Award Recipient Selection** - The Awards Committee shall consider all nominations by September 1st. The members of the Awards Committee shall independently and secretly rate each of the nominations. The candidates receiving the best combined ratings shall be considered by the committee for determination of award recipients. A subsequent majority vote of the committee shall be used to determine award recipients. The committee shall select no more than 3 individuals for this award in any year. An individual can receive the TMS Service Award multiple times and there is no maximum number of awards the Individual may win. However, the basis for each award must be unique and independent of past contributions that may have already been recognized.
4. **Award Presentation** - The Chairman of the Awards Committee, or other designee, will present the Award during the Annual Meeting Awards Luncheon. Each award winner will be presented a 6 in. x 8 in. plaque recognizing their contributions to the Society.



**TMS SERVICE AWARD
NOMINATION FORM**

(Note to Nominator: Refer to "TMS Service Award Procedures"
for additional information related to the intent of the Service Award)

TO: The Awards Committee _____ **Date:** _____

Name of Nominator: _____
Surname *First* *Initial*

The following individual is being recommended for consideration for The Masonry Society's Service Award

Name of Nominee: _____
Surname *First* *Initial*

Present Position/Title _____

Company/Institution: _____

Business Address _____

Mailing Address _____
(if different) _____

BRIEF CITATION: Please provide a brief statement on why this candidate should be considered for The Masonry Society's Service Award, noting how they have been contributing to the growth and success of the Society in often unseen ways.

This statement (**a maximum of five (5) sentences**) will be the basis for the citation used to consider the candidate for the award, and it should be suitable for publication in the awards program booklet.

THIS CITATION IS MANDATORY TO COMPLETE THE NOMINATION

Submit this form to info@masonrysociety.org no later than June 30th for consideration at the following Annual Meeting.